

**GOVERNMENT OF TELANGANA
A B S T R A C T**

Civil Supplies – Policy for procurement of Paddy under MSP operations and delivery of Custom Milled rice for the Kharif Marketing Season 2017-18 – Orders – Issued.

CONSUMER AFFAIRS, FOOD AND CIVIL SUPPLIES (CS.I-CCS) DEPARTMENT

G.O.Ms.No. 21

Dated: 16-10-2017
Read the following:

1. G.O. Ms. No. 40 CA, F & CS (CS.I-CCS) Dept., Dated 14.10.2016.
2. CCS. Ref. No. PI(1)/960/2017 dated 17.3.2017.
3. Lr.No.4(4)/2015-Py.I, dt.09.06.2017 of the Under Secretary to Govt., of India, Ministry of Consumer Affairs, Food & Public Distribution, Dept. of Food & Public Distribution, Krishi Bhavan, New Delhi.
4. G.O. Rt. No.173, Agriculture and Co-operative(MKTG.II) Dept., dtd 24.3.2017.
5. CCS Ref. No. PI(1)/1505/2017, Dated 11.09.2017.
6. Minutes of the Meeting held with the Rice Millers Association, Telangana State on 22.9.2017.
7. Minutes of the Meeting held by Hon'ble Minister for Food and Civil Supplies with the Collectors(CS) on 23.9.2017.

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ORDER:

1. In the G.O. first read above, Government issued policy guidelines for procurement of paddy in Kharif Marketing Season 2016-17.
2. In the reference second read above, further guidelines for procurement of paddy during the Rabi Season of KMS 2016-17 were issued.
3. The following orders are issued as "Procurement Policy" for the Kharif Marketing Season 2017-18.
4. The Minimum Support Price fixed by Government of India for the KMS 2017-18 are as follows.

Price per quintal of Fair Average Quality of paddy.

Common	: Rs 1550/-
Grade "A"	: Rs 1590/-

5. The costing sheets for Central Pool and Decentralised procurement operations for the Kharif Marketing Season 2017-18 will be communicated separately.
6. The Uniform Specifications for Paddy and Rice for the Kharif Marketing Season 2017-18 are annexed (**As annexure – (I, II and III)**).
7. Operational Guidelines for MSP operations for paddy during the Kharif Marketing Season 2017-18 are annexed herewith(**as annexure- IV**). These operational guidelines shall be read as part of this G.O. and will be applicable for procurement of paddy and custom milling during the Kharif and Rabi seasons of KMS 2017-18.
8. In view of zero Mill Levy from KMS 2015-16, it becomes necessary for the State Government to make arrangements for procurement of about 53.13 Lakh MTs of paddy in KMS 2017-18 (about 27.49 lakh MTs in Kharif and 25.64 Lakh MTs in Rabi). This is only a tentative indication and if more Paddy arrives into the Paddy purchase centres (PPCs), it shall be accepted by the Paddy Purchase Centres, without limiting it to the tentative target indicated. The paddy thus procured shall be got custom milled, resultant Raw rice delivered by the rice millers shall be utilized for PDS/OWS as per the GOI allotment and rice millers shall deliver resultant boiled rice to FCI. The deficit stocks of raw rice under PDS / OWS shall be provided by the Food Corporation of India as per MoU entered with Government under DCP operations.

9. The Paddy purchases from the farmers at MSP shall be made by the Telangana State Civil Supplies Corporation through IKP Groups, PACS, DCMS etc.,

10. The Rice Millers shall undertake custom milling of paddy as per the agreed terms and conditions and at the rates and norms fixed by the Government of India and State Government. The Collectors (CS) shall allot the paddy purchased at the PPCs under MSP to the respective rice mills for immediate custom milling without storage. The rice millers within (15) days from the date of receipt of paddy shall complete the custom milling of paddy and deliver the resultant rice i.e. in Kharif Season 2017-18, 80% as raw rice and 20% as boiled rice and during the Rabi Season 2017-18, 80% as boiled rice and 20% as raw rice or as per the percentage fixed by the Commissioner of Civil Supplies from time to time. The custom milled rice shall be delivered in 50 Kgs of Jute gunny bags only.

11. The Collectors (CS) shall review the entire process of custom milling operations regularly and take necessary action against the rice millers, who failed to deliver resultant custom milled rice within stipulated period.

12. The Collectors (CS) shall also take action against the Rice millers who divert paddy stocks delivered for custom milling or indulge in purchase of PDS rice and attempt to deliver under CMR category shall be blacklisted and/or proceeded against as per The Telangana Rice (Custom Milling) Order, 2015 and The Telangana State Public Distribution System(Control) Order, 2016 and also under criminal laws.

13. The required funds for purchase of paddy by the Telangana State Civil Supplies Corporation Ltd will be made available by the Commissioner of Civil Supplies and Ex.Officio Prl. Secretary to Govt, through banks. The VC & Managing Director, Telangana State Civil Supplies Corporation Ltd, shall furnish proposals for getting funds from Banks.

14. All the Collectors (CS) shall adhere to the above instructions so as to implement the MSP operations and the Telangana Rice (Custom Milling) Order, 2015 in true spirit for ensuring MSP to the farmers.

15. Toll free numbers 1800 4250 0333 and 1967 are established at the Commissionerate of Civil Supplies, Civil Supplies Bhavan, for making any complaints on MSP and on distribution of PDS rice for immediate redressal.

16. The Vice Chairman & Managing Director, Telangana State Civil Supplies Corporation Ltd, shall ensure that the District Managers of the Civil Supplies Corporation shall enter into agreement with Rice Millers for custom milling and ensure that the terms and conditions of agreement are strictly complied with.

17. The Vice Chairman & Managing Director shall ensure that all paddy procurement transactions are made through online in OPMS application for transparency in implementation of MSP operations.

18. The VC & Managing Director, Telangana State Civil Supplies Corporation Ltd, shall make arrangements for acceptance and storage of CMR stocks in scientific storage space.

19. The Commissioner of Civil Supplies shall review from time to time the progress of the purchases of paddy, milling and delivery of CMR rice and issue appropriate instructions pertaining to paddy procurement and CMR delivery during the Kharif Marketing Season 2017-18.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

C.V.ANAND

EX-OFFICIO PRINCIPAL SECRETARY TO GOVERNMENT

To

The Commissioner of Civil Supplies, Hyderabad.

The VC & Managing Director, Telangana State Civil Supplies Corporation Ltd., Hyderabad.

All District Collectors/All Collectors(CS)/All District Civil Supply Officers/All District Managers of Civil Supplies Corporation, Telangana

The CEO, SERP, Telangana, Hyderabad.

The Commissioner and Registrar, Coop. Department, Telangana, Hyderabad.

The Commissioner of Agriculture, Telangana, Hyderabad.

The Commissioner of Marketing Dept., Telangana, Hyderabad.

The General Manager (A.P.Region), Food Corporation of India, Hyderabad.

Copy to :

The Secretary to Government of India, Department of Food and Public Distribution, Ministry of Consumer Affairs, Food and Public Distribution, Krishi Bhavan, New Delhi 110001.

The Managing Director, TSWC, Telangana State, Hyderabad.

The Regional Manager, CWC, Hyderabad.

The OSD to Hon'ble Minister for Food and Civil Supplies, Secretariat, Hyderabad.

The President, Rice Millers Association, Telangana State.

// FORWARDED BY ORDER //

SECTION OFFICER

A N N E X U R E – I
UNIFORM SPECIFICATION OF ALL VARIETIES OF PADDY
(MARKETING SEASON 2017-18)

Paddy shall be in sound merchantable condition dry, clean, wholesome of good food value, uniform in colour and size of grains and free from moulds, weevils, obnoxious smell, *Argemone maxicana*, *Lathyrus sativus* (Khesari) and admixture of deleterious substances.

Paddy will be classified into Grade 'A' and Common groups.

SCHEDULE OF SPECIFICATION

Sl.No.	Refractions	Maximum Limits (%)
1	Foreign matter a) Inorganic b) Organic	1.0 1.0
2	Damaged, discoloured, sprouted and weevilled grains	5.0*
3	Immature, Shrunken and shrivelled grains	3.0
4	Admixture of lower class	6.0
5	Moisture content	17.0

* Damaged, sported and weevilled grains should not exceed 4%

NB :

- (i) The definitions of the above refractions and method of analysis are to be followed as per BIS Method of analysis for foodgrains' Nos. IS: 4333 (Part-I) 1996, IS: 4333 (Part-II), 2002 and 'Terminology for foodgrains' IS: 2813 – 1995, as amended from time to time.
- (ii) The method of sampling is to be followed as per BIS method for sampling of Cereals and Pulses IS: 14818-2000 as amended from time to time.
- (iii) Within the overall limit of 1.0% for organic foreign matter, poisonous seeds shall not exceed 0.5% of which Dhatura and Akra seeds (*Vicia* species) not to exceed 0.025% and 0.2% respectively.

ANNEXURE – II

UNIFORM SPECIFICATION FOR GRADE 'A' & COMMON RICE
(MARKETING SEASON 2017-18)

Rice shall be in sound merchantable condition, sweet, dry, clean, wholesome, of good food value, uniform in colour and size of grains and free from moulds, weevils, obnoxious smell, admixture of unwholesome poisonous substances, *Argemone maxicana* and *Lathyrus sativus* (Kesari) in any form, or colouring agents and all impurities except to the extent in the schedule below. It shall also conform to Prescribed norms under Food Safety & Standards Act, 2006/Rules prescribed here under:

SCHEDULE OF SPECIFICATION

Sl. No.	Refractions		Maximum Limit (%)	
			Grade-A	Common
1	Broken *	Raw	25.0	25.0
		Paraboiled/single paraboiled rice	16.0	16.0
2	Foreign Matter**	Raw/Paraboiled/single paraboiled rice	0.5	0.5
3	Damaged#/Slightly Damaged Grains	Raw	3.0	3.0
		Paraboiled/single paraboiled rice	4.0	4.0
4	Discoloured Grains	Raw	3.0	3.0
		Paraboiled/single paraboiled rice	5.0	5.0
5	Chalky Grains	Raw	5.0	5.0
6	Red Grains	Raw/Paraboiled/single paraboiled rice	3.0	3.0
7	Admixture of lower class	Raw/Paraboiled/single paraboiled rice	6.0	-
8	Dehusked Grains	Raw/Paraboiled/single paraboiled rice	13.0	13.0
9	Moisture content @	Raw/Paraboiled/single paraboiled rice	14.0	14.0

* Not more than 1% by weight shall be small broken.

** Not more than 0.25% by weight shall be mineral matter and not more than 0.10% by weight shall be impurities of animal origin.

including pin point damaged grains.

@ Rice (both raw and parboiled/Single Parboiled) can be procured with moisture content upto a maximum limit 15% with value cut. There will be no value cut upto 14%. Between 14% to 15% moisture, value cut will be applicable at the rate of full value.

**NOTES APPLICABLE TO THE SPECIFICATION OF GRADE 'A' AND COMMON
VARIETIES OF RICE**

1. The definition of the above refractions and method of analysis are to be followed as given in Bureau of Indian Standard "Method of analysis for Foodgrains" No's IS: 4333 (Part-I) 1996 and IS:4333 (Part-II) 2002 "Terminology for Foodgrains" IS:2813-1995 as amended from time to time. Dehusked grains are rice kernels whole or broken which have more than $\frac{1}{4}$ of the surface area of the kernel covered with the bran and determined as follows:-

ANALYSIS PROCEDURE : Take 5 grams of rice (sound head rice and brokens) in a petri dish (80X70mm). Dip the grains in about 20 ml. of Methylene Blue solution (0.05%by weight in distilled water) and allow to stand for about one minute. Decant the Methylene Blue solution. Give a swirl wash with about 20 ml of dilute hydrochloric acid (5% solution by volume in distilled water). Give a swirl wash with water and pour about 20 ml. of Metanil Yellow solution (0.05% by weight in distilled water) on the blue stained grains and allow to stand for about one minute. Decant the effluent and wash with fresh water twice. Keep the stained grains under fresh water and count the dehusked grains. Count the total number of grains in 5 grams of sample under analysis. Three brokens are counted as one whole grain.

CALCULATIONS :

Percentage of Dehusked grains = $\frac{N \times 100}{W}$

W

Where N = Number of dehusked grains in 5 grams of sample

W = Total grains in 5 grams of sample.

2. The Method of sampling is to be followed as given in Bureau of Indian Standard "Method of sampling of Cereals and Pulses" No IS : 14818- 2000 as amended from time to time.

3. Brokens less than $\frac{1}{8}$ th of the size of full kernels will be treated as organic foreign matter. For determination of the size of the brokens average length of the principal class of rice should be taken into account.

4. Inorganic foreign matter shall not exceed 0.25% in any lot, if it is more, the stocks should be cleaned and brought within the limit. Kernels or pieces of kernels having mud sticking on surface of rice, shall be treated as Inorganic foreign matter.

5. In case of rice prepared by pressure parboiling technique, it will be ensured that correct process of parboiling is adopted i.e. pressure applied, the time for which pressure is applied, proper gelatinisation, aeration and drying before milling are adequate so that the colour and cooking time of parboiled rice are good and free from encrustation of the grains.

ANNEXURE – III

STANDARDS OF RICE FOR ISSUE TO STATE GOVERNMENTS /UNION TERRITORY ADMINISTRATIONS FOR DISTRIBUTION UNDER TPDS AND OTHER WELFARE SCHEMES

Guidelines for issue / disposal of wheat and rice have been issued vide department letter no.8-2/98-DR.III, dated: 27.01.1998 and 13.11.1998. Gist of standards of rice for issue to State / UTs for distribution under TPDS and OWSs along with updated illustrations for KMS 2017-18 is as under:

- 1. Ready issuable stocks are fit for human consumption which should conform the standards of Food Safety and Standards Act and Rules framed there under.
- 2. Rice stocks falling within A, B & C categories (categorization based on damaged and discoloured grains) conforming to food safety norms and free from insect infestation are ready stocks. Ready stocks may be issued under TPDS and OWSs provided the refractions in respect of broken grains, chalky grains, red grains and dehusked grains are upto 20% in excess of the uniform specifications.

Illustration of maximum permissible parameters of ready to issue stocks of rice based on uniform specifications for KMS 2017-18 is as under:

Sl. No.	Refractions		Maximum Limit (%) as per uniform specifications for GradeA & Common	Maximum permissible limit (%) for Grade A & Common
1.	Damaged/Slightly Damaged/ Pin-point Damaged grains	Raw	3	3
		Paraboiled/single paraboiled rice	4	5
2	Discoloured Grains	Raw	3	7
		Paraboiled/single paraboiled rice	5	7
3	Broken	Raw	25	30
		Paraboiled/single paraboiled rice	16	19
4	Chalky Grains	Raw	5	6
5	Red Grains	Raw/Paraboiled/single paraboiled rice	3	4
6	Dehusked Grains	Raw/Paraboiled/single paraboiled rice	13	16
7	Foreign Matter	Raw/Paraboiled/single paraboiled rice	0.5	1.0

ANNEXURE - IV

OPERATIONAL GUIDELINES FOR PROCUREMENT OF PADDY AND DELIVERY OF CUSTOM MILLING RICE FOR THE KHARIF MARKETING SEASON 2017-18

A.KHARIF MAREKTING SEASON 2017-18.

The Salient features are :-

- i) The Office of the VC & Managing Director, Telangana State Civil Supplies Ltd shall be the “Nodal Agency” for MSP operations of paddy, custom milling of paddy.
- ii) Paddy procurement is a scheme of Public- Private Partnership involving the Government and its Agencies on one hand and farmers, traders rice millers etc. on the other hand. This is implemented at the grass root level by the farmers coming with their produce to the PPCs / Market Yards where they can exercise the option of selling to traders at above MSP rates or to the Government Agencies at MSP rates. In other words the PPCs / Market Yard platform is the common point to facilitate the farmers to get the best option not less than MSP for their produce of FAQ norms. Therefore, this needs the sequential performance of the activities by concerned officials of the respective departments at the Mandal / Village level to ensure compliance by the Collectors (CS) during the post harvest period with requisite planning and close supervision.
 - a) Agriculture Department: The basic determinants of the procurement of paddy are the area cultivated under paddy, varieties sown, estimated yield of paddy and the arrival to the markets. Therefore, the Collectors (CS) shall update this information on weekly basis so as to identify and prioritize the Mandals, Villages where more paddy is expected to be harvested. The Tahsildars, Mandal Agriculture Officers, Panchayat Secretaries and other local level officers should be specifically entrusted with the task of monitoring the cultivation harvest and arrivals of the paddy so as to facilitate the farmers to reach the nearest PPCs / Market Yards for sale of their produce. This activity may be termed as “Pre-market phase of paddy procurement”
 - b) The next stage is the pre-sale operations at the PPCs / Market Yards. This involves the regulation of the arrivals by the Secretaries of AMCs / Secretaries of Gram Panchayats / Local Level Officers. The Commissioner of Marketing and Collectors(CS) are therefore requested to monitor the functioning of Market Yards in terms of prevailing market rate for the paddy sold at Market Yards, arrivals of paddy and movement of paddy to other districts / States etc., as per the rules and also ensure that at least MSP rates are paid to the farmers.
 - c) The third stage is the procurement stage by the Government Agency, i.e. Telangana State Civil Supplies Corporation Ltd which involves three activities viz. (i) sample analysis (ii), stock taking (iii) payments to farmers. The concerned PPC – in charge has to perform this activity with the assistance of other supporting officials of the IKP/ PACS/ DCMS groups.
 - d) The next stage is the post procurement stage, entry of details in the OPMS software, bagging, weighing, stacking and transportation of the procured paddy to the nearest rice mill as per the tagging made by the Collectors(CS).
 - e) The Telangana State Civil Supplies Corporation Ltd shall make arrangements to procure 53.13 Lakh MTs of paddy for the KMS 2017-18. (27.49 Lakh MTs during the Khariff and 25.64 Lakh MTs during the Rabi Season), The Telangana State Civil Supplies shall purchase the paddy confirming to FAQ specifications through IKP Groups, PACS and DCMS etc.

B. Action Plan for Kharif Season 2017-18.

1. The Minimum Support Price of paddy for FAQ varieties during the Kharif Season 2017-18 as follows.

- i) Grade 'A' : Rs.1590/- per quintal
- ii) Common : Rs.1550/- per quintal.

2. Expected Area and Paddy Production for Kharif Season 2017-18.

- a) Normal area under Paddy cultivation : 9.15 Lakh Hectares
- b) Area under cultivation : 8.14 Lakh Hectares
- c) Yielding per Hectare : 5.579 MTs
- d) Total expected Paddy Production : 48.50 Lakh MTs
- e) Local consumption + Purchases by Millers + Seed Purpose : (-21.00 Lakh MTs)
- f) Projected Paddy purchases by TSCSCL : 27.49 Lakh MTs

The above Quantities are only procurement expectations and may be revised as per the report of the Agriculture Department. The proposed district wise expectations of paddy are annexed **(As annexure –V)**

The procurement expectations of Rabi Season 2017-18 will be communicated by the Commissioner of Civil Supplies before commencement of the season.

C. Paddy Purchase Centres(PPCs): The Collectors (CS) shall open PPCs as per requirement near to the pockets of Paddy grown areas in consultation with Agriculture Department. During the Kharif Season 2017-18, it is proposed to open nearly 2,846 paddy purchase centres throughout the State. These are the only proposals and can be changed as per need basis. The list of proposed District wise PPCs are annexed **(As annexure –V)**

D. Period of Paddy procurement and CMR deliveries during the KMS 2017-18 (for Kharif and Rabi Seasons).

1. **Paddy Procurement:** The Kharif Season, 2017 of KMS 2017-18 will commence from 1st October, 2017 onwards and Rabi Season 2018 of KMS 2017-18 will commence from 1st April, 2018 onwards. The period of paddy procurement in both seasons will be (75) days from the date of commencement of paddy purchases at PPCs of respective season.
2. **CMR deliveries:** The last date for completion of CMR deliveries during the Kharif Season, 2017 will be 28th February, 2018 and during the Rabi Season 2018 it will be 30th September, 2018. If the CMR deliveries of Kharif and Rabi seasons are not completed within these specified dates i.e. 28.2.2018 for Kharif and 30.09.2018 for Rabi 2017-18 by the Rice Millers, the additional custom milling charges of Rs 15/- for Raw rice and Rs 25/- for Boiled rice given by State Government will not be paid for the quantities delivered after the stipulated dates mentioned above.

E. Equipments at Paddy Purchase Centres: The Marketing Department vide G.O. Ms. No. 173 dated 24.3.2017, has issued orders for purchasing and providing equipments for PPCs by District Purchase Committee (DPC). Therefore, all the Collectors (CS), shall review the availability of the equipments at all the PPCs and to issue orders to the Marketing Department to purchase and position equipments at the PPCs as per requirement through DPC well in advance, since the Civil Supplies Department, is paying 1% of Market Fee over the Minimum Support Price to the

Marketing Department. Last KMS, winnowers & blowers were not placed in the PPCs despite pre-season requisitions.

F. Allotment of paddy to rice mills in Kharif Marketing Season 2017-18.

1. During the Kharif Season 2017-18.

The paddy shall be allotted by the Collectors(CS) in consultation with the President, District Rice Millers Association as per the milling capacity as follows.

	Capacity	Paddy Allotment
Mill tagging guidelines given	2 Tonnes	1000 MTs
	4 Tonnes	2000 MTs
	6 Tonnes and so on	3000 MTs
Electricity consumption	1 Quintal of Raw rice	3.5 Units
	1 Quintal of Boiled rice	5.00 Units

(Note: If the Collectors (CS) concerned requests for any changes in allotment of paddy, the same may be changed with the approval of Commissioner of Civil Supplies, Govt. of Telangana).

2. During the Rabi Season 2017-18.

The paddy shall be allotted by the Collectors(CS) in consultation with the President, District Rice Millers Association as per the boiling capacity of boiled rice mills as follows.

- a) For 32 MTs capacity : 3000 MTs
- b) For 40 MTs capacity : 4000 MTs
- c) For 50 MTs capacity : 5000 MTs
- d) For 60 MTs capacity : 6000 MTs
- e) Above 60 MTs capacity : 8000 MTs (Maximum)

(Note: If the Collectors(CS), concerned requests for any changes the same may be changed with the approval of Commissioner of Civil Supplies, Govt. of Telangana).

If any rice miller receives the paddy over and above, 8000 MTs during the Rabi Season, 2018 of KMS 2017-18, such rice millers may be kept under black list for a period (3) years **after obtaining orders from the Commissioner of Civil Supplies.**

G. Allotment of Surplus paddy to nearby Districts.

1. As was done during the last seasons, the excess paddy shall be allotted by the Collectors(CS) to the nearest districts by giving priority to the bifurcated districts of Original (host) districts and also taking into consideration of the transportation charges. The excess paddy if any left over after allotting to the Districts, the same shall be reported to the Commissioner of Civil Supplies for allotting to nearer districts.

2. The expenditure by the Telangana State Civil Supplies Corporation Ltd shall be booked to the MSP operations of paddy and the same shall be included in the Audited Accounts of KMS 2017-18 so that, the Government of India will be requested for reimbursement of the same.

H. Allotment of paddy to millers with PDS/ Recycling / Diversion cases.

The Collectors(CS), shall allot the paddy to the rice millers on whom the 6-A cases / criminal cases were booked prior to September, 2016 on production of Guarantee from 2 financially sound rice millers by entering into an agreement. Further, paddy shall not be allotted to the rice millers on whom 6-A cases for PDS recycling and diversion and criminal cases booked after September, 2016 as was done during Rabi 2016-17.

I. Allotment of paddy to Leased rice mills.

Paddy shall be allotted to leased rice millers after taking Guarantee from Owner of rice mill or guarantee from (2) sound Rice Millers or after taking 50% Bank Guarantee from leaser and undertaking from the owner of rice mill, for the stocks allotted to the mill.

J. Hiring and De-Hiring of Godowns and tariff.

The Government godowns are to be hired on priority basis i.e., CWC, SWC, AMC and investors / Private godowns to be hired only in case of non- availability of Govt. Godowns. The storage tariff currently being paid for respective storage agencies on hiring of godowns are as follows:

Sl. No.	AGENCY	TARIFF
1	CWC	Rs.4.05 per bag per month
2	SWC(OWN)	Rs.4.05 per bag per month
3	AMC Godowns hired through SWC	Rs.3.25 per bag per month (Flat rate)
4	AMC Godowns hired directly by CSC	Rs.2/- per sft. per month (orders yet to be communicated by Marketing Dept)
5	Investor Godowns hired through SWC	Rs.3.38 per bag per month

Note: The above rates are subject to change and storage charges shall be released as per the instructions of VC & MD, TSCSCL from time to time.

K. Custody and maintenance of rice stocks at Godowns.

- 1) Godowns shall have proper dunnage and the stocks should be stacked properly as per standard norms.
- 2) All the transactions should be entered in the SCM application by officials of SWC / CWC and CSC.
- 3) **Stock procured under CMR to be verified physically before issue under PDS or any other schemes by the Team consists of DM CSC/ DCSO, Technical Official of CSC, to ensure quality as per the specifications.**
- 4) FIFO (First in – First Out) for delivery of rice for PDS and other schemes to be followed.
- 5) Proper weighment at the time of receipt and issue is essential.
- 6) **The District Manager, CSC and other superior officials including, Revenue Divisional Officers who are already empowered to physical verification to frequently visit the godowns(Buffer / MLS points) to ensure that there is proper management of stocks.**
- 7) Third party annual verification of both quantity and quality of stocks in the TSCSCL godowns to be organised to avoid misappropriation.
- 8) **The Collectors(CS), shall check the godowns (buffer / MLS points) frequently to ensure proper stacking and maintenance of stocks, issues as per FIFO, proper weighment, maintenance of records, stock verification etc.**
- 9) The Enforcement Task Force at the State Head Quarters of TSCSCL shall conduct surprise inspections on the complaints.
- 10) **Frequent inspections, reduce the mismanagements and misappropriations. District Managers, besides, RDOs and DCSOs to verify periodically to curb the diversion for recycling or shortages.**
- 11) **Surprise inspections by officials from the Head Quarters of TSCSCL to be done.**

L. Duties and Responsibilities of officers involved in MSP operations:

Collectors(CS):

1. Collectors (CS), shall, well in advance of the season assess the likely production in the area and accordingly, identify the purchase centres for locating them. Purchase centres should be located at a convenient place to facilitate farmers to come and deliver the paddy.
2. To ensure wide publicity about the MSP, specifications of paddy, need to bring paddy confirming to FAQ specifications, location of purchase centres etc., for information of the farmers.
3. To constitute a District Procurement Committee (DPC) with the Collector (CS) as chairman and other members of the committee shall include DCSO, DM-CSC, AD-Marketing, officials of RTA and Agriculture Dept, AM-FCI and HODs of procuring agencies (IKP, PACS, ITDA, DCMS etc).
4. District Procurement Committee under the chairmanship of Collector (CS) shall sort out any problems arising at the PPCs, Rice Mills, Godowns etc. including hamali problem.
5. The Collectors (CS), shall take necessary measures to avoid any hypothetical paddy purchases at the PPCs and their delivery to the rice mills by the transport contractor.
6. Conduct of meetings with the stake holders concerned viz; DCSOs, DMs of CSC and AM-FCI, PD-DRDO, DCO-PACS, District Rice Millers Association, Transport contractors on the purchase of paddy and delivery of CMR.
7. The Collectors(CS), shall fix mill-wise daily/weekly targets for CMR deliveries and continuously monitor the mills participating in custom milling by constituting teams with concerned officials.
8. Purchase centres shall be got opened by the IKP, PACS, DCMS etc based on the arrivals of paddy in the district / locality. In case any of the groups does not come forward alternative arrangements for utilizing the services of Markfed and also by inducting any other co-operative societies registered with State Govt. shall be considered subject to their capacity in handling of MSP operations.
9. Each paddy purchase center to be tagged to a Civil Supplies /Revenue official, who shall validate and certify the transactions pertaining to paddy procurement– at PPC, paddy transportation and paddy receipt at mill. For this purpose an officer not below the rank of a Dy. Tahsildar as may be appointed as Validation Officer by the Collector(CS).
10. **Paddy action Plan**, which includes list of agency wise PPCs, minimum facilities at PPCs, training, infrastructure, appointment of paddy and gunny transport contractors, transport arrangements, positioning of gunnies, tagging of mills, allotment of paddy, identification of storage space, appointment of Mill wise Joint custodian officers, agreement with procuring agencies, Rice Millers and District Rice Millers Association, shall be completed latest by September for Kharif and March for Rabi.
11. To explore the possibility of integrating the Paddy OPMS application with 'webland' for verification of farmer land details.
12. The DCSOs and DMs under the guidance of the Collectors (CS) shall ensure that the deliveries of custom milled rice for the paddy issued to the rice miller @ 67% for raw rice and 68% for boiled rice is completed within stipulated time.

13. The Collectors (CS), shall fix uniform hamali charges in the entire district by conducting meeting with the Hamali Unions, Secretaries of AMCs, and Procuring Agencies. The Handling charges should include weightment, stitching and stacking, loading at PPCs.
14. The Collector (CS), shall provide necessary guidance to the DCSOs / DMs, CSC wherever needed for realizing the Custom Milled Rice from the rice millers.
15. To allot lands to the TSCSCL for purpose of construction of godowns for storing the rice for State requirement.

District Civil Supply Officers:

1. To assist the Collectors(CS) in all aspects and for conducting regular meetings with the District Procurement Committee.
2. Tagging of rice mills and appointment of DT(CS) as Joint Custodian officers with prior approval of Collector (CS) for allotment and immediate custom milling of paddy.
3. The District Civil Supply Officer shall supervise the entire process of MSP operations right from the purchases of paddy till it reaches the rice mills.
4. To monitor the delivery of Custom Milled Rice on day to day basis and to conduct meetings with the enforcement Officials for expediting the delivery of custom milled rice to the CSC / FCI.
5. To make sure that the enforcement officials conduct periodical inspection of rice mills participating in custom milling along with photographs of the paddy stocks.
6. To conduct inspections at DCP Godowns (Buffer) along with the AM Technical of the CSC at frequent intervals and monitor transactions at DCP Godowns.
7. To coordinate with the Area Managers of F.C.I. concerned on the acceptance of custom milled boiled rice and for providing sufficient godown space.
8. To resolve any problem at the PPCs in respect of any quality of paddy with the help of AOs/AEOs'.
9. Any failure to deliver rice for the paddy taken for custom milling, the rice millers concerned shall be liable for action under the Essential Commodities Act, 1955 and Criminal Laws.

District Managers of Telangana State Civil Supplies Corporation Ltd.

1. Agreement to be entered with HODs of Paddy Procuring Agencies (PD, DRDO, DCO, GCC etc) before commencement of paddy purchases.
2. Agreement shall clearly state that shortage due to any reason shall be adjusted against the commission payable to PPC agencies, appropriate clauses to be incorporated to cover the case of shortage exceeding the commission payable.
3. Required number of new / once used gunnies should be positioned at all the purchase centres in advance under proper acknowledgement.
4. Payment of value of paddy at MSP shall be made online to the Bank account of the farmers directly at the earliest.
5. After allotting the paddy to the rice millers for custom milling the District Manager, Telangana State Civil Supplies Corporation has to monitor the delivery of resultant rice by the rice millers to FCI/ TSCSCL at designated godowns on day to day basis in coordination with the Civil Supplies Deputy Tahsildars and report the same to the concerned Collector(CS).

6. To open a control room for monitoring of paddy purchases , transportation and to address farmers complaints, if any and to give wide publicity through press / media and through beat of tom-tom.
7. Undertaking from District Rice Millers Association for custom milling of paddy shall be obtained. An agreement with individual rice millers shall be executed by obtaining partners photographs, individual photos and Aadhaar. The terms and conditions of the agreement shall be strictly adhered to without any deviation.
8. In the agreement it shall be incorporated that the millers shall not hypothecate the paddy stocks belonging to the Govt. Agency for their personal/business or bank loans.
9. To take up the matter with the lead Bank Managers not to sanction any loans to
the Rice millers against paddy stocks pertaining to Govt./Civil Supplies Corporation. In case of sanction of loan from the banks to the Rice Millers, the bankers shall invariably obtain No-due certificate from District Manager, CSC /DCSO of the concerned district and during the period the millers hold the paddy of Government Agency for CMR, should not dispose their movable property without the knowledge of the Government Agency , to the extent of value of paddy held by them under CMR. This may be incorporated in the agreement.
10. As per the existing instructions, District Manager shall appoint Paddy and Gunny transport contractors through District Procurement committee under the Chairmanship of Collector (CS) with the approval of VC& MD.
11. The DM, TSCSCL should ensure that the appointed transport contractors shall deliver the paddy from the PPCs to the tagged rice mills only. He should also ensure that the paddy purchased shall be evacuated without any delay.
12. District Manager shall take every care for proper accounting of the paddy delivered to the rice mills for custom milling vis-a-vis custom milled rice to be received etc.
13. The DM shall also visit PPC's randomly to monitor paddy procurement operations.
14. The District Manager shall maintain proper accounting of every transaction right from paddy purchase till acceptance of rice under CMR and any laxity on the part of any official would be viewed seriously and deterrent action will be taken against such officials.
15. The number of digits of bank account number to be fixed for each bank; application to disallow the entry of account numbers with digits less than or more than the fixed number of digits. Provision is to be made for account numbers with alphabets, numbers and special characters.
16. The data base of all the farmers along with their bank accounts should be obtained and pre-populated at purchase centres.
17. IFSC codes of all branches of all banks in the district to be auto populated in OPMS application. The same to be acquired from RBI/ SLBC.

HODs of Procuring Agencies (IKP, PACS, DCMS & GCC etc) :

1. The PPCs shall be opened at upland areas to protect the paddy from the untimely rains. Not to open any sub centres attached to the PPCs. Preference shall be given to IKP groups for encouraging women empowerment.

2. All PPCs shall have minimum of 5 functionaries at PPCs with specific job charts to carry out all the paddy procurement transactions timely including online entries by In-charges of PPCs in OPMS software at PPC level.
3. All the PPCs are to be fully equipped with Hardware and Software for on-line entries from field level to capture real time data. Ensure availability of computer knowledge person in all PPCs.
4. The HODs of concerned procuring agencies (PD-DRDO, DCO-PACS etc.,) shall purchase and provide TABs / Laptops / Desktops along with printers, power banks, paper rolls, SIMs etc., on their own as per convenience based on internet connectivity to the PPCs to be operated under their control.
5. Farmer Registration with necessary information like Land details, Aadhar No., Bank account details shall be entered in OPMS software at PPCs.
6. Impart proper training to the proposed IKP groups/PACS/DCMS at PPC's including crisis management during unforeseen rains/hail storms.
7. To ensure availability of infrastructure like moisture meters, tarpaulins, paddy cleaners, winnowing machines and weighing scales etc. at all PPCs under their control.
8. Purchase Centres to take action to provide basic facilities like shelter, drinking water, wash room, electricity etc at all PPCs. In case such facilities are not provided by the groups at PPCs such facilities will be provided by the Civil Supplies Corporation Ltd and the expenditure will be deducted from the Commission bills payable to them in easy instalments.
9. The PPCs shall accept paddy conforming to FAQ specifications at MSP from farmers directly at the PPCs only but not at farm gate. No paddy shall be purchased from middlemen, rice millers and traders.
10. There shall be electronic queuing at the purchase centres through OPMS application (token generation). In order to ensure smooth disposal of paddy without waiting for long, it may be ensured that schedule for bringing paddy from the villages to the paddy purchase centres may be communicated well in advance.
11. **It shall be ensured that the in-charges of PPC's should not give gunnies to the farmers to fill their paddy at their field. The farmers should bring their paddy at PPC's only and fill there. If the CSC gunnies are found at the places other than PPCs, the same should be seized and the action will be initiated against the officials / in charges – involved.**
12. It should ensure that the in-charge of PPC's should purchase the FAQ paddy as per uniform specifications mentioned above and **under no circumstances the Non- FAQ paddy should be purchased. If any IKP Groups / PACS / DCMS etc. purchases Non- FAQ paddy, the HODs of procuring agencies (PD-DRDO / DCO) shall suspend the such group / in charge of PPC from the procurement operations and not to pay the commission to them duly following the procedure in vogue and to send fresh group of SHGs to such centres for undertaking the paddy procurement.**
13. The PPCs are responsible for quality of paddy. The paddy purchased by PPCs is liable for quality check at random by technical personnel of Civil Supplies Corporation.
14. The in-charges of PPCs should be instructed that the Truck chits are raised at the PPCs itself, as and when the stocks are loaded in the vehicle. It should also be ensured that the records are maintained properly by the in-charges of PPCs and should be checked and signed during their visits.

15. The in-charges of PPCs are responsible for maintenance of accounts of paddy purchases at PPC's.
16. The concerned officials of procuring agencies (IKP groups/PACS/DCMS etc.) shall visit each and every PPC under their control to avoid any malpractices and take action against groups indulging in malpractice by not permitting them in future for procurement operations.
17. After acceptance, the paddy shall be moved only to the tagged rice mills with no loss of time. It should be ensured that proper weighment of paddy at PPC's is done to avoid complaints from the Rice Millers about short weighment.
18. The PPCs in-charges shall attend to concerned District Manager Office, CSC immediately after closing of PPCs and ensure that the reconciliation of gunnies, paddy purchases and shifting of paddy to the rice mills for custom milling, is completed.

Asst. Civil Supply Officers/ Civil Supplies Deputy Tahsildars:

1. To assess the expected production of paddy in consultation with the Agricultural Officers and ensure that the Paddy Purchase Centres are opened by the IKP/ PACS/ DCMs at that places for ensuring MSP to the farmers.
2. To consult the farmers in the fields and to enquire about the arrangements made at PPCs.
3. To maintain a register of farmers whose fields were inspected and the details of paddy sales in that field duly maintaining the farmer name, Survey Number, extent of paddy grown, quantity of paddy sold, trader/miller name, amount received, price in quintal.
4. To take the signatures of the farmer in such register. This register should be produced before District Civil Supply Officer as and when the District Civil Supply Officer visits the paddy purchase centre.
5. To educate the farmers to sell their produce after drying and cleaning to improve the quality of the paddy and to confirm the FAQ specifications and ensure Minimum Support Price to the farmers.
6. The system of millers representatives to sign may be continued. If Miller's representative is not present at paddy purchase centers to give on-the-spot millers acknowledgement, the validation officer shall certify the transaction at paddy purchase center, Transport and receipt in the mill.
7. The Asst. Civil Supply Officers, should supervise the entire MSP operations in the districts and to also to ensure that proper functioning of PPCs and movement of paddy to the respective tagged on Rice millers and proper delivery of CMR by the Rice millers in the district.
8. The ACSOs should supervise the same with the help of Civil Supplies Deputy Tahsildars.
9. The Civil Supplies Deputy Tahsildars shall be kept as Joint Custodian of the paddy stocks sent to rice mills in his jurisdiction.
10. To verify the Form "A2 Registers in the rice mills and to sign on these Registers on weekly basis.
11. They should ensure that the rice millers have to deliver the resultant custom milled rice within (15) days from the date of receipt of paddy without fail.

12. They should ensure that the rice millers have to maintain a separate register for the account of receipts and delivery of CMR viz; Form “A2” Register.
13. They should inspect their respective rice mills on weekly basis and to check Receipts of Paddy and delivery of CMR by conducting physical verification with reference to the register maintained alongwith photograph of stocks. If any variation in stocks of paddy is noticed, they shall report the same to the Collectors(CS), forthwith for taking stringent action against the rice millers.
14. They should ensure that the paddy purchased at PPCs on MSP is of FAQ. If any inferior quality of paddy and high moisture content of paddy found, it shall be reported to Collector (CS)/ HODs of Procuring Agencies/ District Manager, CSC, as the case may be for further action.
15. They should ensure that there should not be any complaint regarding short weighment at the PPCs and also to ensure proper maintenance of accounts at PPCs including raising Truck chits at PPCs itself.
16. If the gunnies of TSCSCL are found at places other than PPCs, they should be seized and report the same to the Collector(CS) at once.
17. Any deviation in the process of MSP operations should be brought to the notice of the Collectors(CS), District Civil Supply Officer and to get suitable instructions in the matter.

Assistant Director, Marketing Department:

The Asst. Director, Marketing Department shall arrange the following;

1. To arrange publicity material like printing of pamphlets and preparing of banners in the local language so that the farmer could easily identify the location of the paddy purchase centres in their village.
2. To arrange infrastructure/equipments viz; paddy cleaners, Tarpaulins, Winnowing machines, Moisture meters, Electronic Weighing machines, sieves etc required for paddy purchases at PPCs in coordination with HODs of procuring agencies.
3. To provide godown space at AMC Godowns to the Telangana State Civil Supplies Corporation Ltd for storage of rice as and when requested by CSC with dunnage material and other infrastructure.

Asst. Controller of Legal Metrology Department:

The Asst. Controller, Legal Metrology, shall visit all paddy purchasing centers and test the moisture meters and weightments for ensuring proper weighment of paddy.

Responsibilities of Tagged on Rice Millers and President District Rice Millers Association:

1. The Rice Millers concerned and President of the Association should enter into the Agreement with the DM, Telangana State Civil Supplies Corporation Ltd.
2. The Rice Millers should maintain separate Form “A2” Register for the accounts of custom milling paddy received and delivery of CMR to the FCI/ TSCSCL, within (15) days from the date of receipt of paddy stocks without fail. If any rice millers who divert paddy stocks delivered for custom milling or indulge in purchasing raw rice of PDS clandestinely and attempting to deliver under CMR category shall be blacklisted and/or proceeded against

as per the Telangana Rice (Custom Milling) Order, 2015 and also under criminal laws. This shall be included in the agreement.

3. The role of President, State / District Rice Millers Associations, will be vital and they should take care measures for delivery of custom milled rice. They should not recommend for allocation of paddy to the defaulter rice millers.
4. The Rice Millers should report about receipt of custom milling paddy and delivery of CMR to the Civil Supplies Deputy Tahsildar / Joint Custodian on each day.
5. The President of the Association should co-ordinate with the rice millers and District Administration in speedy delivery of Custom Milling rice to the FCI, as the paddy is purchased by the Government with the funds taken on loan from the Banks. Any delay in delivery of CMR will lead to huge burden on the Government exchequer by way of paying interest to the banks.
6. The President of the Association should ensure that the CMR shall be completed before the every season (crop) viz, Khariff and Rabi of KMS and the accounts should be completed.
7. If there is any short weightment in the consignment of paddy, and high content of moisture and inferior quality of paddy should be reported to the Collector (CS)/ HODs of Procuring Agencies/ District Manager, CSC, as the case may be, and get it rectified immediately. The reporting of the same at the later stage will not be considered.
8. The Rice Millers should note that the Rice mills tagged at first instance will be delivered paddy as mentioned above.
9. Custom milled raw rice shall be delivered at the godowns specified by the Civil Supplies Corporation. Boiled rice shall be delivered to FCI.
10. The Rice Millers should confirm paddy receipts online in OPMS application and also entries of CMR deliveries of Boiled rice to FCI and Raw rice to CSC should be made in OPMS.
11. Gunny account should be reconciled on completion of season.

C.V.ANAND
EX- OFFICIO PRINCIPAL SECRETARY TO GOVERNMENT.

ANNEXURE - V											
	KHARIFF 2017-18 - ACTION PLAN ON PADDY PROCUREMENT UNDER MSP OPERATIONS										
District	Normal Area in hectare	Area cultivated in ha	Expected yield per ha. (in MTs)	Total expected paddy production	Expected production of preferred varieties	Self consumption	Total	Total expected market arrivals	Probable purchases by Millers	Projected purchases by TSCSCL	No. Paddy purchase centers proposed
2	3	4	5	6(4*5)	7	8	9(7+8)	10(6-9)	11	12(10-11)	
Adilabad	1175	350	2.000	700	0	200	200	500	0	500	2
Asifabad	12116	7447	5.250	39097	25365	8210	33575	5522	0	5522	18
Mancherial	14000	14000	5.000	70000	0	20000	20000	50000	0	50000	202
Nirmal	16258	14382	5.500	79101	18000	9101	27101	52000	2000	50000	125
Nizamabad	81833	81135	6.202	503199	158786	0	158785	344414	44414	300000	253
Kamareddy	19545	31271	6.250	195444	15444	10000	25444	170000	20000	150000	190
Medak	38068	34874	6.400	223194	26784	40176	66960	156234	0	156234	200
Sangareddy	16305	19552	5.500	107536	12000	12000	24000	83536	20000	63536	66
Siddipet	31722	24800	6.250	155000	15500	30900	46400	108600	16300	92300	99
Karimnagar	38050	37194	5.773	214721	28888	20000	48888	165833	20000	145000	164
Jagitial	41669	37314	6.500	242541	30784	10261	41045	201496	21496	180000	200
Sircilla	22107	22107	6.669	147432	28284	22115	50399	97033	20000	77033	159
Peddapalli	42060	43333	6.000	259998	0	26000	26000	233998	84000	150000	148
Warangal(U)	11389	11389	6.800	77445	8000	8000	16000	61445	0	61445	53
Warangal®	31954	31954	6.800	217287	54322	48889	103211	114076	0	114076	96
Bhupalapally	58885	48429	6.000	290574	35000	35000	70000	220574	10000	210574	188
Mahabubabad	31234	21056	5.000	105280	40280	0	40280	65000	5000	60000	99
Janagoan	21079	22441	5.900	132402	19860	25404	45264	87138	21784	65354	70
Khammam	62154	62154	6.562	407855	224320	40785	265105	142750	42750	100000	70
Kothagudem	44246	44246	7.000	309722	123888	10000	133888	175834	25834	150000	99
Nalgonda	57567	31553	5.000	157765	20000	12000	32000	125765	25765	100000	59
Suryapet	66381	60670	6.125	371604	111481	0	111481	260123	60123	200000	34
Yadadri	35000	30000	5.000	150000	0	10000	10000	140000	30000	110000	114
Mahabubnagar	36239	21250	4.580	97325	0	19490	19490	77835	19490	58345	43
Nagarkurnool	10847	6938	4.500	31219	0	6244	6244	24975	3746	21229	0
Wanaparthy	24007	18319	5.310	97274	71242	5000	76242	21032	1032	20000	47
Gadwal	17337	12136	5.000	60680	54612	1517	56129	4551	910	3641	6
Medchal	2730	3807	5.200	19796	0	10000	10000	9796	7296	2500	7
Shamshabad	15657	12121	3.300	40000	0	8000	8000	32000	0	32000	9
Vikarabad	13230	7640	6.000	45840	4584	9168	13752	32088	12835	19253	26
TOTAL	914844	813862	5.579	4850030	1127424	458460	1585883	3264147	514775	2748541	2846
in LMTs/ Cr	9.15	8.14		48.50	11.27	4.58	15.86	32.64	5.15	27.49	

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